



Meeting Minutes

DATE: July 2 2025

TIME: 30 mins (12:00-12:30)

LOCATION: 1A18

Meeting called by	Bashu
Type of meeting	Biweekly Meeting
Minutes taken by	Sara
List of attendees	Sara, Bashu
List of absentees	Parvaneh, Asutosh, Anukul
Excuses	
Agenda	1. EGRC planning
Content	1. EGRC Planning <ul style="list-style-type: none">• Booking of skywalk, classroom 2B53 done• Poster boards book done• Send email for Registration/Advertisement from July 8th (Sara)• Send ppt template from Aug 18th 2. Reminder Email to Lori (Parvaneh) 3. Parking for judges/speakers 4. Needs to decide on prize money